

INTERNAL CLINICAL REFERRALS – VIEW

Internal Clinical Referrals are managed within the Bamboo platform.

Users can access a patient's previous /current internal clinical referrals from either Affinity Clinical Portal's **Clinical Referrals** tab or Panda Clinical Portal's **Referrals** tab.

Please note that some patients may have Legacy Referral Forms, from an earlier development, and these will display below the current referrals.

If you want to filter a patient's previous and existing internal referrals, click into the **All Referral Statuses** field to display the other options

A screenshot of a dropdown menu with the text 'All Referral Statuses' and a downward arrow on the right.

The **Referral Status** filter options display:

A screenshot of an expanded dropdown menu showing the following options: 'All Referral Statuses', 'Pending Preliminary Investigations', 'Rejected', 'Accepted', and 'Completed'.

Select the appropriate option to filter to only that value for this patient's internal clinical referrals

Staging/Status and relevant Notes

Click on the relevant Referral row's Notes **Speech Bubble**



The **Notes** window displays:

A screenshot of a 'Notes' window titled 'Dietetics - Adult Inpatient Dietitian Referral (RSCH, PRH, WOR, SRH)'. It contains a table with two columns: 'Creation Details' and 'Notes'. The first row shows 'BSUHSteve Blackwell' and '26/06/2025 14:36:56' in the first column, and 'Pending Review' in the second. Below the table is a text input field and a 'Save Comments' button.

The Date/Time of the entries display alongside notes which may consist of free text notes, giving context, and Statuses, with the most recent at the bottom.

To add further comments during the staging process, type in your note then click **Save Comments**

Save Comments

The new comment has now been added to the **Notes** table:

A screenshot of the 'Notes' window showing the same table as before, but with a second row added. The second row shows 'BSUHSteve Blackwell' and '26/06/2025 15:07:25' in the first column, and 'OH I forgot to say we were considering using Nutris Clear but haven't got any in stock.' in the second. The 'Save Comments' button is still visible at the bottom.

No notifications occur when the requester, or the department managing the referral, add comments. Staff have to select the Speech Bubble, to know new comments have been added.

Click the **Close** button, to return to the list underneath



The **Notes** window closes, enabling selection of further referrals data or ability to create a new internal referral:

Referral Form Name	Status	Created Date/User	Last Updated Date/User	Notes	View
Dietetics - Adult Inpatient Dietitian Referral (RSCH, PRH, WOR, SRH)	Pending Review	25/06/2025 14:36:56 BSUHSteve.Blackwell	26/06/2025 14:36:56		
Multi-Task Referral Form (TSCS)	Pending Review	25/06/2025 10:42:22	25/06/2025 10:42:22		

Viewing the Referral itself

Click on the relevant Referral row's **Notes Magnifying Glass**



The **Referral Form** window displays:

Dietetics - Adult Inpatient Dietitian Referral (RSCH, PRH, WOR, SRH)

Email: (if applicable)
Telephone: test@gmail.com Bed: (if applicable)
Gender: Female Address: 12 College Terrace, Brighton, BN2 0EE

Referring Clinician
Name: Steve Blackwell Role: IT Trainer
Consultant Name: Jonathan Davies Ward Phone / Ext / Bleep: x54569

Clinical Details
Reason for Referral: Oral nutritional support
THIS REFERRAL IS FOR IT TRAINING GUIDE SCREENSHOTTING
Please give further details about answer above: Advice and Guidance for this patient who has difficulty in swallowing.
Nil by Mouth: Yes No Is the Patient on a Texture Modified Diet? Yes No
MUST SCORE: 1 (ensure 3 days of food charts have been cor)

This is a View Only copy of the selected Referral.

Adult Inpatient Dietitian Referral (RSCH, PRH, WOR, SRH)

Print

Note: a **Print** option, which produces a PDF copy that can then be printed from within the Referral Form window, and a **Download** option, which produces a PDF file in your Downloads folder, are available in the top-right of the window.

Click the **Close** button, to return to the list underneath



The **Referral Form** window closes enabling selection of further referrals data or ability to create a new internal clinical referral:

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