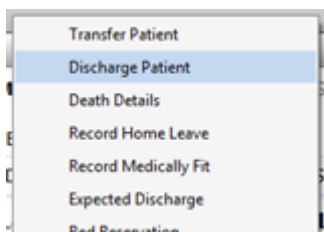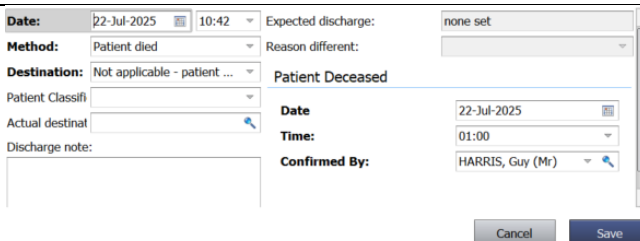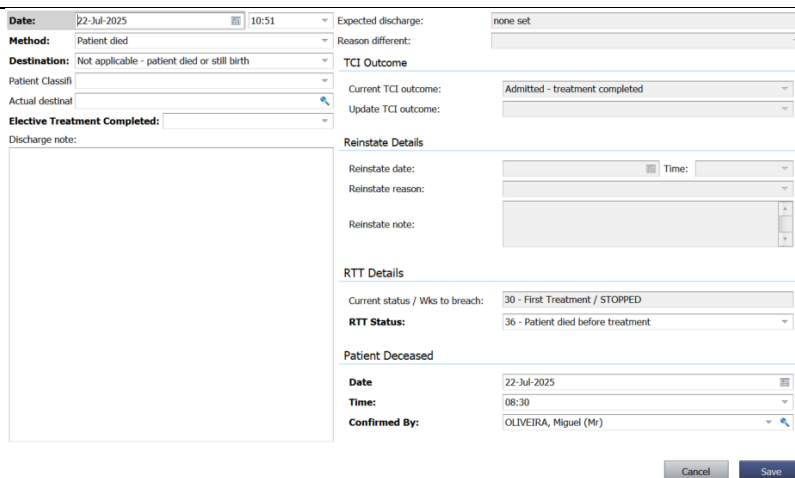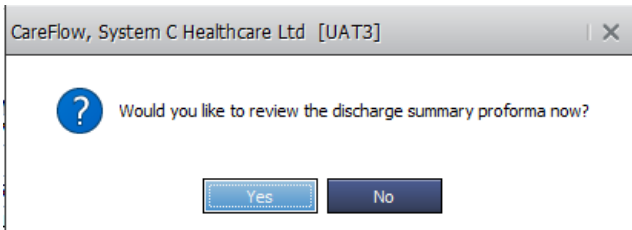## INPATIENTS - DISCHARGE A DECEASED PATIENT

In this scenario, we have already completed the **Death Details** for the patient. Please see the **Record the Death of a Patient in Hospital** guide for more details:
https://imtguides.uhsussex.nhs.uk/CareFlow/Inpatient/RecordtheDeathofaPatientinHospi1.html

Click on the **Inpatient** module	The Inpatient screens display
Follow **one** of the required steps on the right	• Click on **View Patients by Ward** and find your ward • Click on **Inpatient Whiteboard** and find your ward • Click on **View Patient Spells** and find your patient

Right-click on the patient and select **Discharge Patient**

- Transfer Patient
- Discharge Patient
- Death Details
- Record Home Leave
- Record Medically Fit
- Expected Discharge
- Bed Reservation

Depending on how the patient was admitted, you will see one of the following discharge screens below:

Emergency Admission: **Please note:** Back-date/time the Discharge date/time to when the patient died (under Patient Deceased).	
Elective Admission – Diagnostic OR Treatment: **Please note:** Back-date/time the Discharge date/time to when the patient died (under Patient Deceased). Select **Yes** or **No** in the **Elective Treatment Completed** field.	

Please see the appropriate guides (**Discharge an Elective Admission – Diagnostic** or **Discharge an Elective Admission – Treatment**) for more details.

Add a discharge note if necessary, then click **Save**	In **RSCH & PRH**, the patient will now be discharged as deceased.
For SRH, WOR & **SOU** staff, you will need to complete the discharge summary proforma question below:	
You will be asked "**Would you like to review the discharge summary proforma now**?" Click on **Yes** to complete the proforma or **No** to discharge the patient now.	CareFlow, System C Healthcare Ltd [UAT3] ☐ ✕ ? Would you like to review the discharge summary proforma now? [Yes] [No]
Please see the appropriate guides (**Discharge a Patient SRH, WOR & SOU**) for more details on how to complete the Discharge Summary Proforma.	