

Logon and Logout of Evolve	
Access to Evolve is gained by logging on to a web-based browser application	
Double click on the desktop icon	
If you are already logged on to the PC with your Personal AD Account , you will be logged on to Evolve automatically OR you will be presented with a logon page, enter your Username and Password , and click on Logon	
To Log Out of Evolve hover the mouse cursor or click on your user details in the top right corner	
Click on Logout	
Click on Yes to confirm your intention to log out or No if you have decided to stay logged on to Evolve	
The web-browser will then display the Logon screen	
Close the web-browser by clicking on the Close button in the top right of the web-browser window	