

EVOLVE – VIEW A LIVING FORM THAT IS NOT FINALISED

Note: Since the introduction of MediViewer EDMS, Living Forms now display in its own **Living Forms** section.



Living forms are distinguished from other documents in the tree view by a Living Form icon:



 17-04-2026 MultiSpec Continuation Sheet

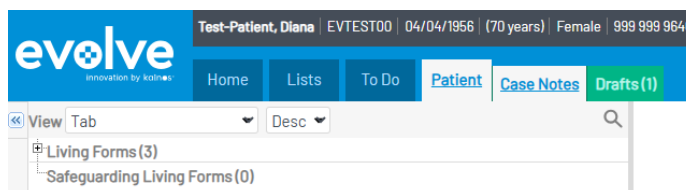
You can now input and view from this screen.

It is possible to take a **Snapshot** of a living form at a given time; a snapshot creates a document that is a read-only copy of a selected report, representing the state of the living form at the date of the snapshot creation.

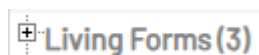
Once a snapshot has been taken, this will appear in the patient's casenotes in **MediViewer**.

To view the **Form** from the patient's case notes:

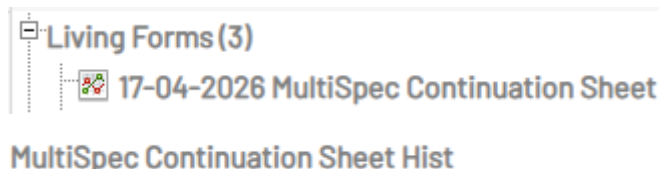
Search for the patient and open their record.



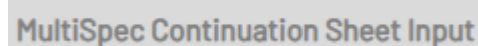
Expand the tab **Living Form**, by clicking on the **+ sign** and this shows the document that has been added to that tab with the date and the name of the form



Select the form by **left clicking** on it and this then displays on the **History** tab



Click on the **Input** tab to add to the living form



EVOLVE – VIEW A LIVING FORM THAT IS NOT FINALISED

<p>Enter data to the form and click on Submit</p>	<div style="background-color: #0056b3; color: white; padding: 2px; display: flex; justify-content: space-between; font-weight: bold;"> Continuation Sheet Diabetic Medicine </div> <table style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%;">Title</td> <td style="width: 50%;">Hospital Number</td> <td>EVTEST00</td> </tr> <tr> <td>Forename</td> <td>NHS Number</td> <td>9999999646</td> </tr> <tr> <td>Surname</td> <td>Date of Birth</td> <td>04/04/1956</td> </tr> <tr> <td>Sex</td> <td>Age</td> <td>70 yr, 0 mth</td> </tr> <tr> <td>Date</td> <td colspan="2">17/04/2026</td> </tr> </table> <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Submit"/> <input type="button" value="Cancel"/> </div> <hr/> <p>* Specialty Diabetic Medicine</p> <p>* Notes</p> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> New appt time given - 27/04/26 @ 10am </div>	Title	Hospital Number	EVTEST00	Forename	NHS Number	9999999646	Surname	Date of Birth	04/04/1956	Sex	Age	70 yr, 0 mth	Date	17/04/2026	
Title	Hospital Number	EVTEST00														
Forename	NHS Number	9999999646														
Surname	Date of Birth	04/04/1956														
Sex	Age	70 yr, 0 mth														
Date	17/04/2026															
<p>Click on the History tab to view the data entered</p>	<div style="background-color: #e0e0e0; padding: 5px; font-weight: bold; font-size: 1.2em;">MultiSpec Continuation Sheet Hist</div>															

Continuation Sheet
Diabetic Medicine

Title	Hospital Number	
Forename	NHS Number	
Surname	Date of Birth	
Sex	Age 70 years	
Date	17/04/2026	

Added By	Added Date	Specialty	Notes
Ely-Harris Marc (Western Sussex Hospitals)	17/04/26 11:52	Diabetic Medicine	New appt time given - 27/04/26 @ 10am
Ely-Harris Marc (Western Sussex Hospitals)	17/04/26 11:39	Diabetic Medicine	Pt called to cancel her appt (dietitian) Admin to rebook

Example only as each living form will be slightly different