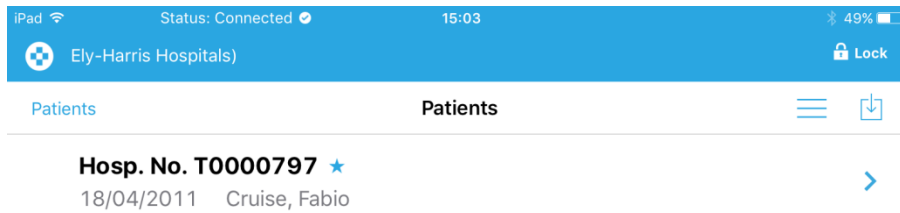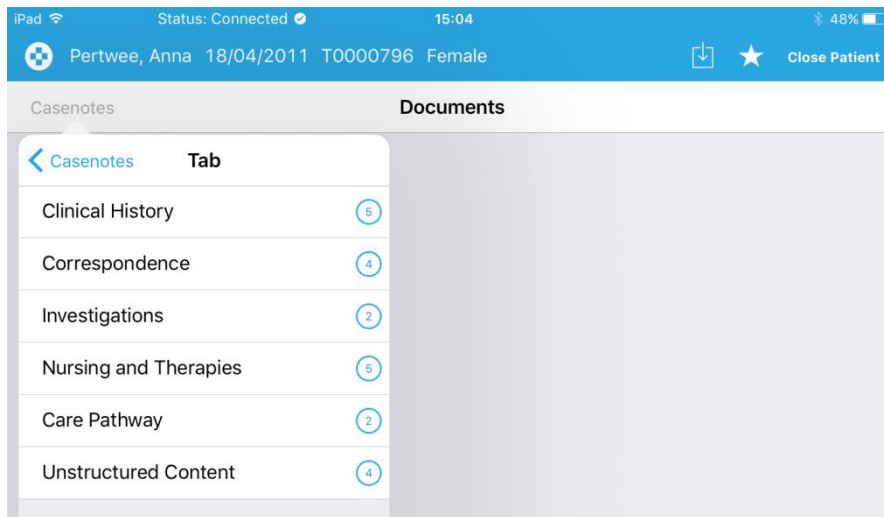# Viewing Patient Case notes

1. Using one of the search criteria's from above, select the patient

Tab View

The **Case Notes tab** displays all records relating to the current patient by default. The documents contained in each patient's Case Notes are grouped in folders on the left.

There are multiple ways to alter the view in the Case Notes tab, the primary way of viewing the case note is the **Tab view**. To change the view:

2. Select **Casenotes**