



InTouch Flow Manager- Icons and Colours	
Icons	Meaning
	Demographics have not yet been checked
	Patient demographics confirmed as correct Via Reception Via Kiosk
	Some patient demographics need correcting
	Displays once PAS Updated button selected
	Visual impairment
	Hearing impairment
	No Activities booked
	Outstanding Activities. A requested Activity with an added comment has an orange background
	Activity in progress - Activity window - patient not arrived for activity. Patient walking icon displays
	Activity in progress - patient arrived for activity - various icons for various activities
	All Activities completed
	Call Patient <i>If calling has been disabled for this patient</i>
	Call in progress: first call (green), second (orange) and third call (red)
	Complete Appointment. Appointment now completed Both Arrival icon & Completion icon are grey
	Arrival Status non-standard e.g. cancelled, patient refused to wait, Did Not Attend (DNA)

	A Blue Alert to action - patient can check-in on Kiosk
	A Red Alert to action - patient cannot Kiosk check-in

Colours	Patient Status
White	...has not arrived
Green	...arrived, no outstanding activities
Blue	...arrived, outstanding activities
Yellow	...appointment completed
Orange	...more than 30 minutes late
Pink	...over 60 minutes late