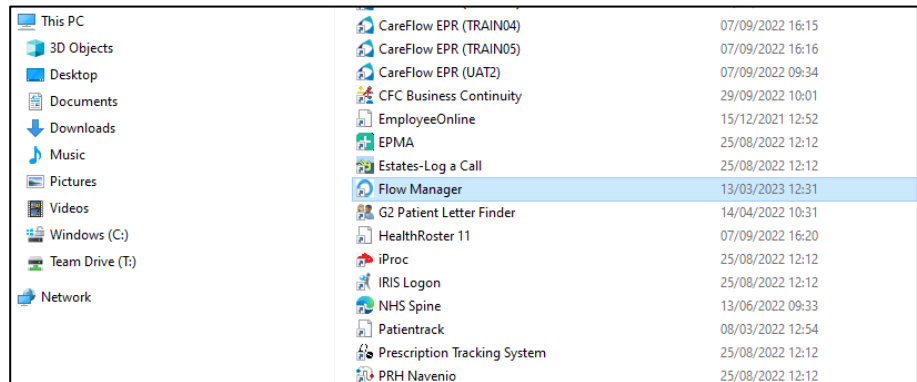
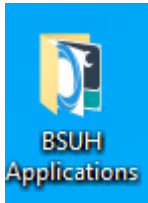


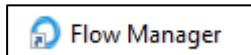
InTouch Flow Manager – Log On and Off

To access InTouch Flow Manager, you need to:

1. Double-click the **BSUH Applications** folder from your desktop



2. Double-click the **InTouch Flow Manager** icon



If you work in multiple sites, choose the correct site from the **Site Group** drop down menu

Input your Username and Password and Click



3. Choose from the different **IEWS**

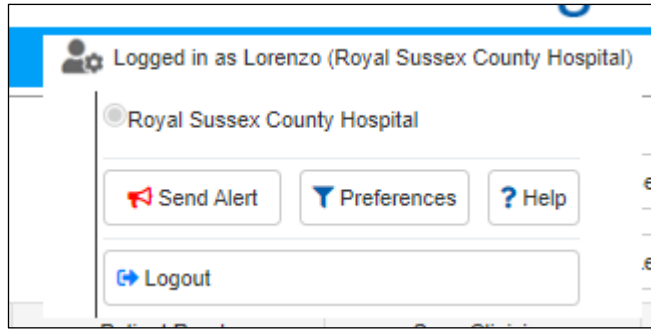
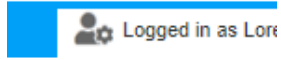


Note: Set the right filters to display the appointment list you want to see

Dashboard Activity Manager Clinician Patient Search Wait Times Message Centre Room Manager Reporting Administration									
Location	Speciality	Status	Time Scale: 1 hr(s)						
Main Outpatients	Click to change Specialities	<input checked="" type="checkbox"/> Expected <input type="checkbox"/> Arrived <input type="checkbox"/> Late <input type="checkbox"/> NA <input type="checkbox"/> Completed <input type="checkbox"/> Locked	<input type="text"/>						
Click to change Clinician	Click to change Clinics	<input checked="" type="radio"/> All <input type="radio"/> Morning <input type="radio"/> Afternoon	<input type="text"/>						
...	Patient Name	Age	Patient ID	NHS Number	Clinic		
			ADAMS OWEN	8 [M]	OA9291	9522566275	RSCHJAMPR		
			WARD JULIA	69 [F]	JW7271	9883336666	RSCHJAMPR		
			HARRIS RORY	69 [M]	M07700	9977961377	RSCHJAMPR		
			KHOSA BASHIRA	68 [F]	KDJI4222	9050023214	RSCHJAMPR		
			BRIDGES MARK	42 [M]	a27606		RSCHCARMF		
			WATERS JAQUI	66 [F]	M07707	9888971337	RSCHJAMPR		
			SMITH NEIL	63 [M]	LAKF4AS	9054871002	RSCHJAMPR		
			DANIELS MARY	60 [F]	P2758373	9977964478	RSCHJAMPR		
			OSCAR'S MARIE	41 [F]	A27615	9999987606	RSCHJAMPR		

Note: View options vary according to user's role and level of access

4. To **Log out**,
Click the **Username**
drop down



Then Click

