

Copying and Pasting from Patient History in SpeechReport

You can copy details from the Patient History tab of an open letter in SpeechReport.

Start by selecting the letter from the Patient History tab that you want to copy from, this will open the preview

Highlight the content that you want to copy and use CTRL+C to copy the information

Click into the current letter where you want to paste the information, then paste using CTRL+V

Copying and Pasting from External Sources into SpeechReport

You can copy text, images and tables from any source that allows you to highlight the object and then paste it into an open letter in SpeechReport

Highlight or select your desired content and click CTRL+C or right-click and select copy

Click where you want to paste the content in the SpeechReport document and use CTRL+V to paste