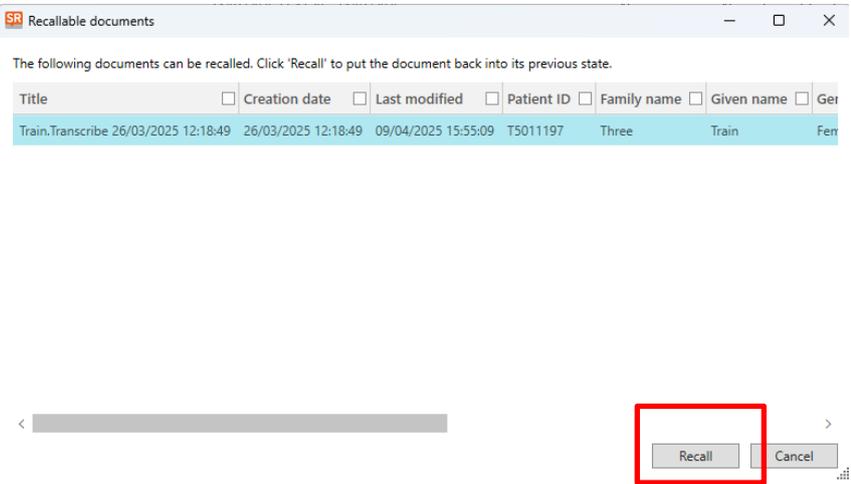


Recall	
<p>If you pass a document on to the next stage before you're fully done with it then you can recall the document back a step as long as it hasn't been opened in the following stage.</p>	
<p>Click the Recall documents button in the bottom-right of SpeechReport.</p>	
<p>In the Recallable documents window that opens, select the letter you want to recall and click Recall</p>	
<p>This immediately opens your letter up in the previous stage for you to:</p> <ul style="list-style-type: none"> • continue working on, • suspend if you need to save it as a draft • Pass it to the next stage when you've finished working on it in the current stage. 	