

Speechmike not recording/playing? Recording from PC Mic or Sound coming out of the PC

Have you or a colleague unplugged the SpeechMike from the PC?

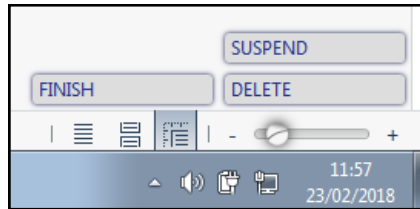
Please follow this advice:

Always plug the SpeechMike
in before you open
G2 SpeechReport

*If it still wants you to confirm
the device plugged in, follow
the steps to the right*

THANKS!

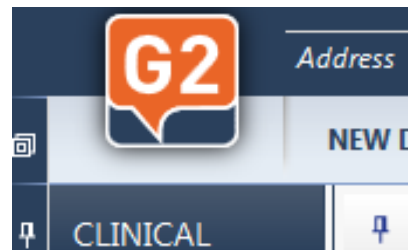
1. Close any letter you have open as you can't set up the SpeechMike otherwise



Keep this dictation? - click **Suspend**. Pick letter up from the **Dictation** tab after SpeechMike set up

Re-record this dictation? - click **Delete** then restart letter from the **Clinical** tab if a clinic letter after SpeechMike set up

2. Ensure the SpeechMike is now plugged into the PC



3. Click **G2** icon to open G2 Settings

4. Click the **Recording** tab
5. Ensure **Recording Device** is set to the SpeechMike
6. Ensure **Recording Level** is suitable
Silence Detection Level works well at 12%
7. Click the **Playback** tab
8. Ensure **Playback Device** is set to the SpeechMike
9. Ensure **Playback Level** is suitable
10. Click **Save & Close** button

Now return to your dictation

SpeechMike *still* doesn't work:

- a. Try a different USB slot in the PC
- b. Try another SpeechMike

Still not working? Call IT Helpdesk x65777