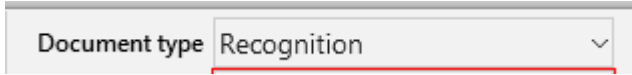

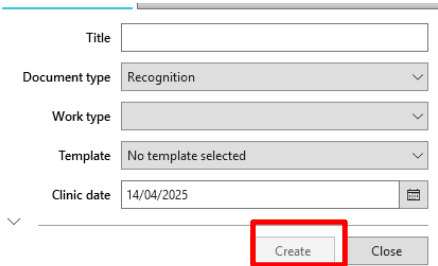




Start a Speech Recognition Document	
<p>This option is for any Author who does have a Speech Recognition Licence. Not every Author will automatically get a Speech Recognition licence as there are a limited supply in the Trust.</p>	
<p>To start a Speech Recognition file, your Document Type must be set to Recognition in the document creation settings</p>	
<p>If linking to an appointment double-click your patient row</p> <p>OR</p> <p>If starting this as a Non-clinic linked letter then click create</p>	 <p>OR</p> 
<p>Click the Microphone Icon next to the Dictation playbar</p>	
<p>As you speak the letter will type as you go.</p> <p>NEVER use backspace or delete to remove incorrectly identified words, you must either wait until a later stage in the letter process for edits or use Speech Recognition features shown in other guides/eLearning.</p>	
<p>To stop your dictation recording click the Pause button that is next to the Dictation playbar</p>	
<p>Your dictation is then ready to be passed on to the next stage of the process once fully recorded. Speech Recognition features will only work at this stage of the letter process, not later stages.</p>	