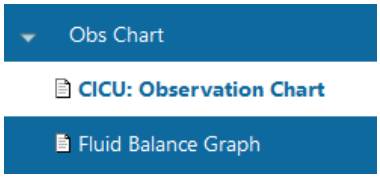
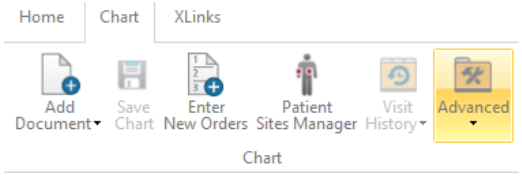
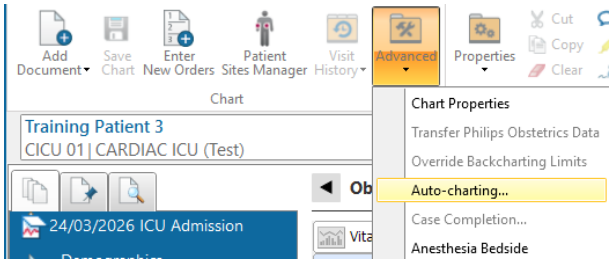
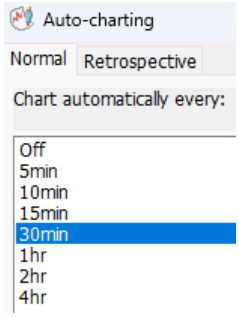
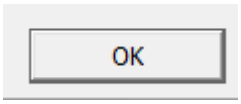
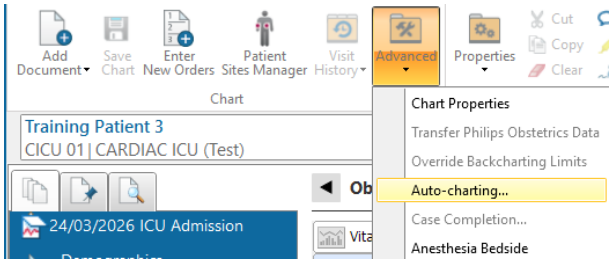
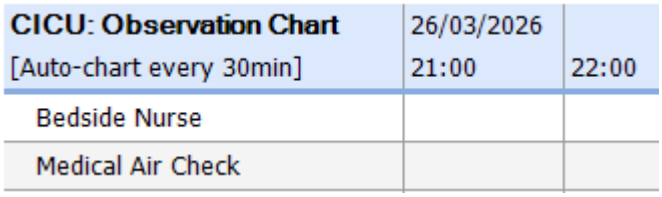
Auto-charting	
Auto-charting can be used to automatically have data entered from bedside monitors and devices	
Auto-charting settings should be reviewed at handover to ensure this is set as needed for automatic Observation recording for the shift	
On admission Auto-charting is set to 5-minute intervals for the first 12 hours, then this reverts to 30-minute intervals – change this as needed with the below method	
Open the patient chart	
Select an appropriate Observation chart/section from the left-hand panel that you wish to view	
Click the **Advanced** button in the Chart Tab	
Select **Auto-charting**	
Select the desired frequency for Obs to be recorded	
Click **OK**	
Select **Auto-charting**	

Auto-charting

Important note – Changing Auto-charting frequency to be more often will give you a message stating that the new set frequency will only last 'X' amount of hours and then will revert to the default 30 minutes.

There is no warning within ICCA to tell you that Auto-charting has reverted to the default frequency so you will need to set your own reminder to restart Auto-charting at the end of the Auto-charting period

Current Autochart settings can be seen in the top left of the Obs chart



CICU: Observation Chart [Auto-chart every 30min]	26/03/2026 21:00	22:00
Bedside Nurse		
Medical Air Check		

Auto-charting does **NOT** overwrite manually entered data

Important information for Infusions:

For this event	This data gets auto-charted	Note
Periodic infusion charting interval	• Volume infused since the last charted volume (either manually entered or auto-charted) • Infusion rate • Dose (if this is a drip medication) as of the current charting time	The volume auto-charted excludes the volume charted for bolus doses.
Rate is changed at the pump	• New rate • New dose (if this is a drip medication) charted as of the time of the rate change	Volume is not charted.
Pump stops infusing	N/A	The pump stops infusing due to different factors, including occluded tubing, completed infusion, manual stop, secondary infusion switch occurs.
Bolus dose is administered	• Bolus volume • Absolute dose delivered by the bolus	N/A

Auto-charting is suspended for infusions if the order status is changed to a non-operational state or if the frequency is changed and is no longer either continuous, continuous PRN or Scheduled PRN.

If changed back then Auto-charting will resume – **NB** if longer than 12 hours then infusion volume must be manually input