




Logging on to Sunquest ICE	
This crib sheet shows you how to Log on to Sunquest ICE and Set your Location	
Double click on Sunquest ICE	
If you are using Single Sign on (SSO) then your user details will automatically complete and sign you in. If you are not using SSO then you will need to enter your Sussex log on details manually	
Enter the Username and Password if you're not using SSO and click on Login	
You need to Select a Location to continue	
Click on the Location drop down and select the location	
Click on the Select button	
You are now directed to the ice desktop and top right hand corner shows your location.	
