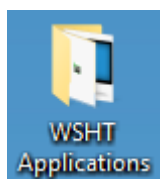


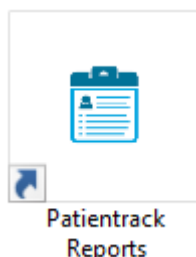
View Patienttrack Reports

Double mouse click on the **WSHT Applications** folder on the computer desktop



If you are using Single Sign On (SSO) then your user details will automatically complete and sign you in. If you are not using SSO then you will need to enter your AD (computer) log on details manually and click on LOGIN

Double mouse click on the shortcut entitled **Patienttrack Reports**



A list of the **Patienttrack Reports** that are available will be listed in Internet Explorer

Title	Description
AKI Patients by Flag	List of all Patients who have a particular AKI flag - can be filtered by Ward or Consultant
Clinical Assessments	List of Assessments carried out on chosen Patient
Comparison Dashboard	Mortality, Timeliness and other graphs comparing your Ward against other Wards in the Trust
Daily Dashboard	Graphs displaying Mortality, Timeliness and other factors on a Daily basis (includes data up to Yesterday)
Dementia Assessments: COQIN Opportunity Report	Performance summary for wards/specialties showing outstanding assessments for current patients (shows current non-elective patients >24 hours, but <72 hours post admission)
Dementia Assessments: Delirium Patients	List of Patients whose last Dementia Assessment indicated Delirium
Dementia Assessments: Needed Assessments	List of all Patients who are due an initial Dementia Assessment
Dementia Assessments: Outstanding Assessments	List of all Patients who either have Delirium or are more forgetful, but do not have a Pre-Existing Diagnosis
Dementia Assessments: Outstanding Patients (COQIN)	List of patients by Ward who are due an initial Dementia Assessment, or require a valid AMTS result before discharge
Dementia Assessments: Pre-Existing Dementia	List of all current Patients who have diagnosis of Dementia
Dementia Assessments: Ward View	Full list of patients on a ward with details of when the last dementia assessment (if any) was recorded and any follow-up actions required
Diabetic Patients with High Blood Glucose	List of Patients whose last Diabetes reading was over 15mmol/l
Diabetic Patients with Low Blood Glucose	List of Patients whose last Diabetes reading was below 4mmol/l
DoLS Patients	Deprivation of Liberty Safeguards Patients
EWS Score	List of all Patients in hospital whose most recent NEWS score was above a certain threshold
Frailty Assessment	List of patients over 65 by Ward and details of Frailty assessment
Historical Observation Chart	Historical Observation Chart

Click once on any of the report titles to open, e.g. click on **Dementia Assessments: Ward View**

[Dementia Assessments: Ward View](#)

View Patienttrack Reports

Some reports run straight away, some reports you have to set up the criteria, for example:

- Ward selection list:** Select the ward you want to run the report from and click on **View Report** to refresh

- Hospital Number:** Enter the hospital number for the patient and click on **View Report** to refresh

Once a report has run you may be able to:

- Filter** the list

- Navigate** through the pages (if there are more than one)

- Save** the list



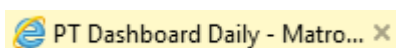
- Print** the list



- Navigate to appropriate information, forms etc. through links

[Knowing Me form](#)

To close a report click on the **X** on the report tab



To close the Patienttrack Reports list click on the **X** in the top right corner of the window

