Record Decision to Admit (DTA)

1. Select the patient on the tracking grid

疑 Symphony Desktop 3.1.1.2 (2.UHSussex Test)									
	File Help								
	👝 🗞 Search	Butcher, Rupert, A	1004234, Male	e, Do	B: 16	6/12/198	2, Age:	38 Yea	ars
	🗱 Details 🔻 SRE-21-000061-2, Minors, Painful wrist/hand, 08/11/2021, 09:29, Dr. Steven Searle								
Next action \times		SRH St Richard's ED		-	Locations 🔻		🙀 e-AUDIT 🏋 To		
		Search (Alt+Q)	Filter ▼ ÈT So	o <u>r</u> t 🔻	22	8	Age	NEWS	PEV
	*	Butcher, Rupert	Ć		X 🖏	1d 3h	38y		
	🏉 View System Au	Barrett, Donna		Ø		1d 2h	46y		
	L Injury Surveilland								

2. Select the DTA DEP



DTA Request Specialty

- 3. Select the **DTA Request Specialty** from the list, you can click into the search box and start typing the specialty to filter the list
- 4. Click on **OK**, or **double click**



5. Click Finish



The time is added in the DTA column in green (needs an outcome).

