

Record Specialist Team Referral

1. Select the patient on the tracking grid

Symphony Desktop 3.1.1.2 (2.UHSussex Test)
 File Help

Search **Butcher, Rupert, A1004234, Male, DoB: 16/12/1982, Age: 38 Years**
 Details SRE-21-000061-2, Minors, Painful wrist/hand, 08/11/2021, 09:29, Dr. Steven Searle

Next action	Locations	e-AUDIT...	Age	NEWS	PEW
SRH St Richard's ED					
Butcher, Rupert			1d 3h	38y	
Barrett, Donna			1d 2h	46y	

2. Select the **Referral** DEP



Specialty Referred To

3. Select the **Specialty Referred To** from the list, you can click into the search box and start typing the specialty seen to filter the list
4. Click on **OK**, or **double click**

Specialty Referred To

Enter text to filter this list (Alt+S) / Press Esc to restore the list (Alt+L)

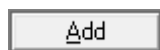
Specialties

- Medical
- Surgical
- Community / OPD
- Critical Care
- Local Medical
- ObGyn
- Paediatrics
- Psychiatric

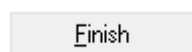
Referral

5. Select the **Comments/Doctor's Name** text box and enter as appropriate

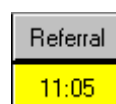
6. Click **Add**



7. Click **Finish**



Time is added in the **Referral** column in black.

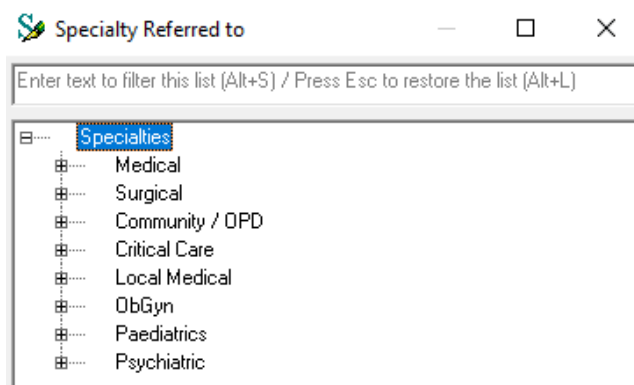


We will now add the **Specialty Senior Review**.

8. Select the **Specialty Clinician** from the list, you can click into the search box and start typing the clinician to filter the list
9. Click on **OK**, or **double click**



10. Select the **Specialty Referred To** from the list, you can click into the search box and start typing the specialty to filter the list
11. Click on **OK**, or **double click**



12. Click **Finish**



Time is added in the **SPSRev** column in black.

