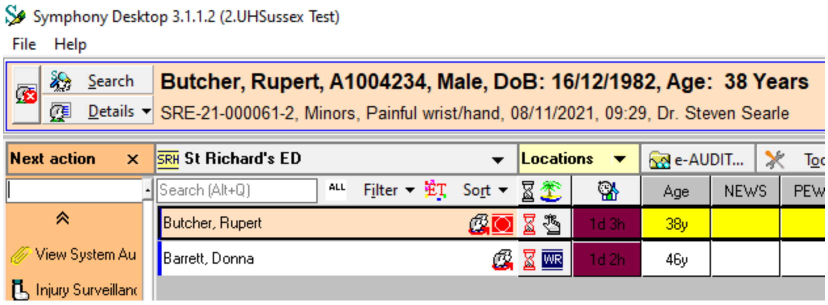
NHS
University Hospitals Sussex
NHS Foundation Trust

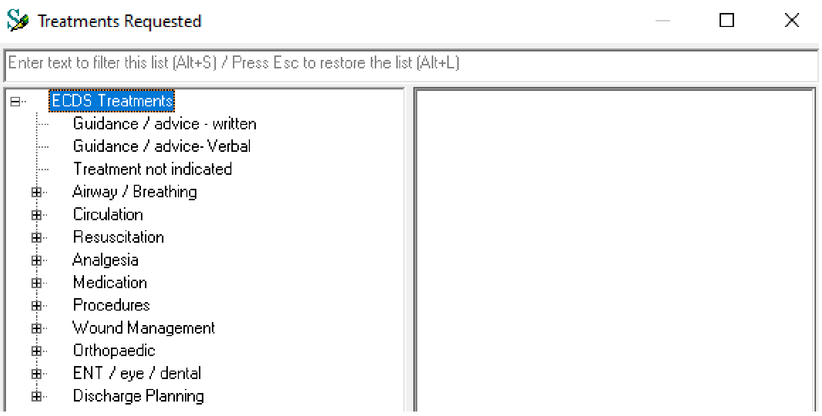
Record Treatment

1. Select the patient on the tracking grid

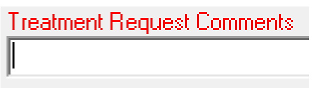


2. Select the **Treatment** DEP

3. From the **Treatments Requested** box you can click into the search box and start typing the treatment to filter the list and select the required treatment
4. Click on the **>>** button, or **double click**



5. Click on **OK**
6. Enter any comments in the **Treatment Request Comments** box

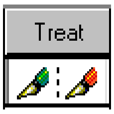


7. Click **Finish**

The **Treatment** column shows the time in red as we now need to outcome this.

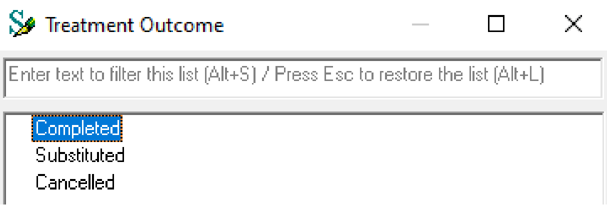
In live, when you hover over the time in the treatment column, you will see two pens, one green (to request) and one red (to record outcome).

8. Select the pen on the right in the **Treat** column



Treatment Outcome

9. Select **Completed**
10. **Double click** or click on **OK**



Treatment Outcome

11. Select the **Treatment Outcome Comments** box and enter as appropriate

12. Click **Add**

13. Click **Finish**

Time is updated in the Treat column (outcome complete).