

Record Triage

1. Select the patient on the tracking grid

Butcher, Rupert, A1004234, Male, DoB: 16/12/1982, Age: 38 Years

SRE-21-000061-3, Waiting Room, Painful wrist/hand, 16/11/2021, 08:13

SRH St Richard's ED		Locations	e-AUDIT...	Toc
Search (Alt+Q)	ALL	Filter	ET	Sort
Butcher, Rupert		WR	6m	38y

2. Select the **Post-Reg Triage** DEP



3. Select the **Manchester Triage Presenting Complaint** and then click on the **Next >** button

Gastrointestinal (GI) Bleeding
 Headache
 Head Injury
 Irritable child
Limb problems
 Limping child

4. Select decision criteria or click on **Criteria not applicable. Show next set**

Select decision criteria

Airway compromise?

Inadequate breathing?

Exsanguinating haemorrhage?

Shock?

[Criteria not applicable. Show next set](#)

5. Once you've chosen the decision criteria, select an option from the **Pain Ruler**
6. Click on **OK**

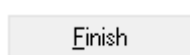
Pain Ruler

This will allow the user to confirm selection and exit from pain ruler.

Pain Ruler
 SRE-21-000061-3, BUTCHER, Rupert, A1004234, Male, DoB: 16/12/1982 (38yrs)

Cancel OK

7. Click on **Finish**



Mandatory fields will show in blue.

8. Select the **Triage Comments** box and enter as appropriate

A screenshot of a text input field with the label 'Triage Comments' in red text above it. The field is empty and has a light grey border.

9. Select the **Assessment Nurse** drop down arrow

A screenshot of a dropdown menu with the label 'Assessment Nurse' in blue text above it. The dropdown is currently closed, showing a small downward arrow on the right side.

10. Select the **Assessment Nurse** from the list, you can click into the search box and start typing the nurse to filter the list
11. Click on **OK**, or **double click**

A screenshot of a search dialog box titled 'Assessment Nurse'. It has a search input field with the placeholder text 'Enter text to filter this list (Alt+S) / Press Esc to restore the list (Alt+L)'. The dialog box has standard window controls (minimize, maximize, close) in the top right corner.

Record NEWS

12. Select **Yes** or **No** and then click on **OK**
13. If you select **Yes...**

A screenshot of a dialog box titled 'Record NEWS'. It has a search input field with the placeholder text 'Enter text to filter this list (Alt+S) / Press Esc to restore the list (Alt+L)'. Below the search field, there are two radio button options: 'Yes' (which is selected) and 'No'. The dialog box has standard window controls in the top right corner.

14. Select the **Resps** text field and enter as appropriate
15. Select the **Blood Pressure (Systolic)** and **Blood Pressure (Diastolic)** text field and enter as appropriate
16. Select the **SpO2 scale** drop down arrow and select as appropriate
17. Select **Air** or **Oxygen**

A screenshot of the NEWS form. The fields are as follows:

- NEWS Date: 16 November 2021 (dropdown)
- NEWS Time: 08:22 (text field)
- Resps: 15 (text field)
- Resps Score: 0 (text field)
- Blood Pressure (Systolic): 130 (text field)
- Blood Pressure (Diastolic): 90 (text field)
- BP Score: 0 (text field)
- Select the SpO2 scale: Scale 1 (dropdown)
- Air or Oxygen?: Air (dropdown)
- Air/Oxygen Score: 0 (text field)

 Each text field has a small grid icon to its right, likely for data entry assistance.

18. Select the **Conscious level** drop down arrow and select as appropriate
19. Select the **Temperature** text field and enter as appropriate
20. Select the **Further Obs required (GCS, Weight,Pupils)** drop down arrow and click **OK** to the message and then select as appropriate

SpO2 Oxygen saturation (%)
 92

SpO2 Score
 2

Pulse
 104

Pulse Score
 1

Conscious level
 Alert

Temperature
 37.5

Temp Score
 0

NEWS2 Score
 3

Further Obs required? (GCS, Weight,Pupils)
 No

21. Click on **Finish**



Pain Score

22. Select the **Pain Score** and then click on **OK**, or **double click**

Pain Score

Enter text to filter this list (Alt+S) / Press Esc to restore the list (Alt+L)

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Did the patient bring their own medicine?

23. Select **Yes** or **No** and then click on **OK**, or **double click**

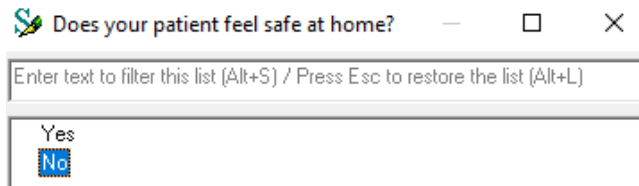
Did the patient bring their own med...

Enter text to filter this list (Alt+S) / Press Esc to restore the list (Alt+L)

- Yes
- No

Does your patient feel safe at home?

24. Select **Yes** or **No** and then click on **OK**, or **double click**



Record PGD's?

25. Select **Yes** or **No** and then click on **OK**, or **double click** (if you select **Yes** then another box will appear to complete PGD's)

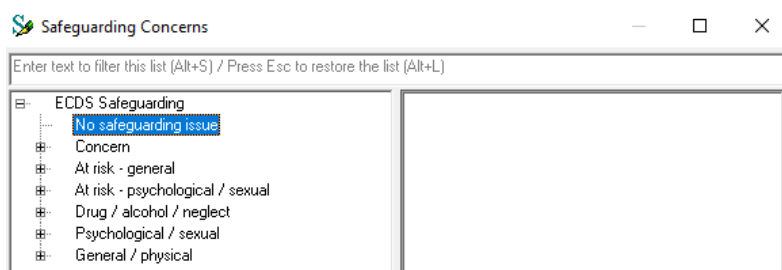


Safeguarding Concerns

26. Select the **Safeguarding Concerns** drop down arrow



27. Select any appropriate safeguarding concerns
 28. Click on the **>>** button, or **double click**

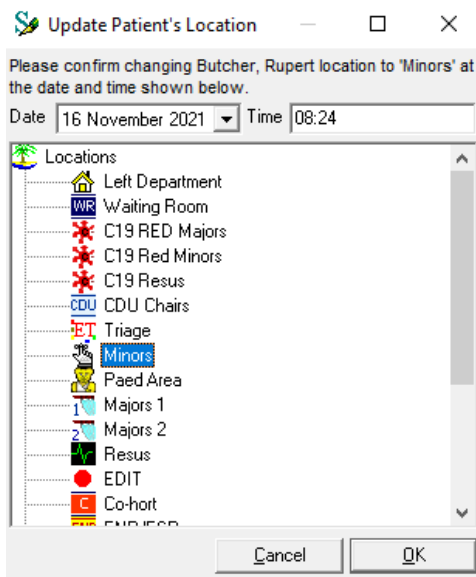


29. Click on **OK**

30. Select the an icon on the location grid



31. Select a location and click on **OK**



32. Click **Finish**



The **Triage** column shows the time and the patient row and banner changes colour to reflect the Manchester Triage that was chosen.

Butcher, Rupert, A1004234, Male, DoB: 16/12/1982, Age: 38 Years										
SRE-21-000061-3, Minors, Painful wrist/hand, 16/11/2021, 08:13										
SRH St Richard's ED		Locations	e-AUDIT...	Tools						
Search (Alt+Q)	ALL	Filter	ET	Sort	Age	NEWS	PEWS	Clin	Chief Complaint	Triage
Butcher, Rupert					12m	38y	3		Pain in should...	08:21