SYMPHONY – CHANGE PATIENT'S PHYSICAL LOCATON	
The patient's actual location in the department is shown in the 🌋 Palm Tree column on the Tracking Grid.	
Click on the required patient on the Patient List	The patient details are displayed in the Patient Banner
	Symphony Desktop 2.37.1.23 (3. BSUH Symphony Training) <u>File</u> <u>H</u> elp
	Search Roberts, Daisy (Mrs.), Female, DoB <u> <u> </u></u>
	Next action 🗙 🐴 Royal Sussex
	Pre-reg APM ^{▲LL} Filter ▼ ÈŢ So <u>r</u> t
	Pre-Reg Triage Roberts, Daisy
Click on the down arrow on the Update Patient's Location screen displays Locations button	
	😼 Update Patient's Location 🛛 🗆 🗙
	Please confirm changing Roberts, Daisy's location at the date and time shown below
	Date 14 January 2020 💌 Time 14:38
	Locations
	Maiting Rm-Minor
	⊕ Zone 1
	Zone 4
	Left Department
	SF Obs. Ward
	X-ray
	AMU AMU
Select the new location, noting	The patient's location is updated on the Tracking Grid and
that you may need to expand some locations further, then click	Patient Banner
OK or double-click the location	