


**SYMPHONY – VIEWING SCANNED DOCUMENTS - MIDAs**

Documentation such as Management Plans, Ambulance handover sheets, Drug Charts etc. can be scanned into Symphony using MIDAs (*Medical Indexing and Document Access system*).

There are two locations documents can be scanned into:

- **Patient level** e.g. Management Plans – *documents that don't relate purely to one attendance*
- **Attendance level** e.g. Ambulance sheets – *documents specific to that one attendance*

With your patient already selected and in the banner, click the **e-View** button, top-right

 **e - VIEW**

The patient's attendance details display

Clinical Data - Chronologically - Within Attendances

RSCH-19-000027, Chest Pain, 18/12/2019 - 18/12/2019 (1)

1, Chest Pain

Patient MIDAs


Jump to the appropriate section below:

<b>Patient MIDAs</b>	Patient level scanned documents
<b>MIDAs</b>	Attendance level scanned documents


**SYMPHONY – Patient MIDAs**

For Patient level scans:

Double-click the **Patient MIDAs** icon in the **Patient Banner**



*You can also click the **Patient MIDAs** row under the last displayed episode then double-click the **Scanned document thumbnail** at the bottom of the **e-View** to skip the next step*

 **Patient MIDAs**

If you have used the **Patient MIDAs** icon in the Banner, the following window opens

MIDAs

Scan and index medical document images.

MIDAs

ROBERTS, Daisy, Female, DoB: 22/06/1954 (65yrs)

Group by Leading Number

Link Patient

Number

Barcode

Type \_All Docs

Pages 2

Double-click the **Scanned document thumbnail**

The MIDAs Preview window opens

MIDAs Actual Size Display

View image at actual size and copy out image manipulation (deskewing, rotating and cropping).

MIDAs Actual Size Display

ROBERTS, Daisy, Female, DoB: 22/06/1954 (65yrs)

1 - DOB [REDACTED]

Management Care Plan for Emergency department at RSCH

[REDACTED] year old lady who is a frequent attendee in ED for self-harm or with physical health complaints She has a diagnosis of Emotionally Unstable Personality Disorder, Borderline Learning Disabilities and Factitious Disorder. She can be antisocial and become aggressive especially if staff are confronting.

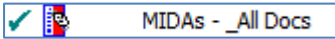
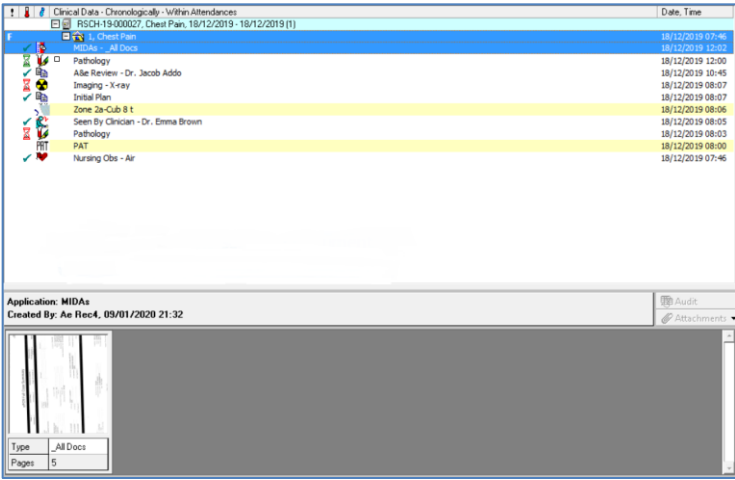
[REDACTED] has an extensive self-harm history injecting bleach into her fingers and recently injected bleach into the skin of her eye, inserts foreign bodies needing surgery as well as taking O.D.s.

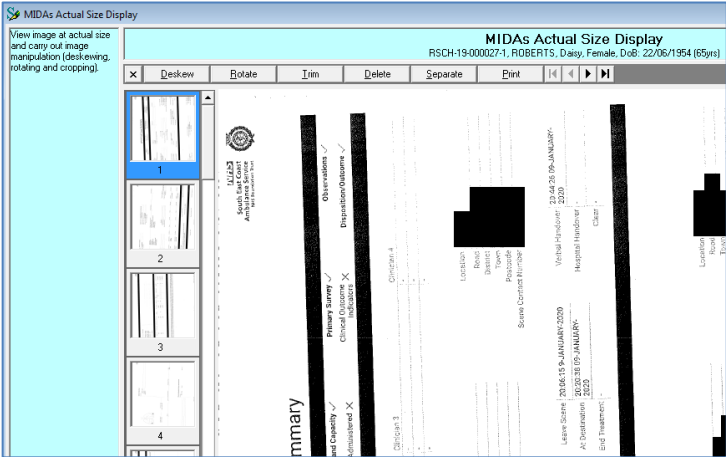
She has a long history of psychiatric admissions and being detained for long period of time on Section 3 of the Mental Health Act.

Patient has previous entered the theatres department at RSCH on her own and is at risk of taking sharps while in hospital.

[REDACTED] is open to West Assessment and Treatment Service and has a Consultant Psychiatrist [REDACTED] and Lead Practitioner [REDACTED]

SYMPHONY – Patient MIDAs	
Click on either the page thumbnails on the left or the page arrows at the top to move to the page(s) you wish to view	
Click <b>Finish</b>	The MIDAs Preview window closes, displaying the MIDAs window underneath it
Click <b>Close</b>	You are back on the e-View underneath

SYMPHONY – MIDAs	
For Attendance level scans:  Click the <b>MIDAs</b> row to highlight it  	The <b>Scanned document thumbnail</b> appears at the bottom of the e-View  

Double-click the <b>Scanned document thumbnail</b>	The MIDAs Preview window opens  
--	--

Click on either the page thumbnails on the left or the page arrows at the top to move to the page(s) you wish to view	
Click <b>Finish</b>	The MIDAs Preview window closes, displaying the MIDAs window underneath it
Click <b>Close</b>	You are back on the e-View underneath