Register for an Account	
Users who want to make changes to patient data on the Patient Whiteboard must register for an individual user account	
Double click on the **Whiteboard** desktop shortcut	WhiteBoard
Click on **Register**	Register
Complete all fields accurately: a. **First Name** b. **Last Name** c. **Organisation** d. **Site** e. NHS **Email** f. **Confirm Email** g. **UserName**	
Click on Submit	Submit
A message will display giving details on what happens next, check your email inbox for an email containing the password that you will need to update details on the Whiteboard, if it is not there please also check your Junk/Spam folders. Your request has been sent to the system administrator for approval and an email containing your username and password has been sent to richard.ely-harris@nhs.net ✉ Whiteboard@sussex.nhs.uk If there is an account already registered with your email address the following message will display Email address 'richard.ely-harris@wsht.nhs.uk' already exists in this site. Click the Forgot Password link to retrieve your password.	